



# CHRISTIAN COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai.)

## Internal Quality Assurance Cell (IQAC) - Minutes of the Meeting

**Date:** 15.02.2023

**Time:** 10:30 AM

**Venue:** IQAC Cell

### Minutes of the Meeting

The meeting commenced with the opening remarks by the Principal about the importance of the Internal Quality Assurance Cell and its functions. The IQAC Coordinator welcomed all the members to the internal quality assurance cell meeting.


### Members present in the meeting:

S. No	Member	Designation
1	Dr. S. Durairaj	Principal / Chairman
2	Dr. P. Booma Devi	Associate Professor/EEE & Coordinator
3	Mrs. P. Briskilla	Assistant Professor/ CSE
4	Mr. S. Joseph	Assistant Professor/IT
5	Dr. T. Gopalakrishnan	Associate Professor/EEE
6	Mrs. K. Kavitha Devi	Assistant Professor/ECE
7	Dr. S. Karthikeyan	Associate Professor/Mech.
8	Dr. P.G. Rajan	Associate Professor/ S&H
9	Mrs. R. Abiraami	Assistant Professor/Civil CCET

### Agenda Items Discussed:

#### 1. Engagement of IQAC in Teaching-Learning Process:

- **Curriculum Development:** Regular curriculum review and updates, inclusion of industry-relevant topics, integration of interdisciplinary courses.
- **Faculty Development:** Organizing workshops and training sessions, encouraging participation in FDPs and conferences, mentoring and peer support programs.
- **Teaching Methods:** Adoption of innovative teaching methods, use of ICT tools and e-learning platforms, blended learning approaches.
- **Assessment and Evaluation:** Continuous assessment and feedback, implementation of formative and summative assessments, transparent and fair evaluation processes.
- **Student Support:** Academic advising and counseling, remedial classes and tutorials, career guidance and placement support.

  
PRINCIPAL  
Christian College of Engg. & Tech..  
Oddanchatram - 624 619  
Dindigul District

**ODDANCHATRAM – 624 619, DINDIGUL DISTRICT, TAMILNADU.**

**Website: [www.christianengineering.in](http://www.christianengineering.in) | E-mail: [principaloffice@christianengineering.in](mailto:principaloffice@christianengineering.in)**

**Mobile: +91 - 9524124125**



# CHRISTIAN COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai.)

## 2. Actions required for Quality Enhancement::


- **Curriculum Enhancement:** Regular review and revision of curriculum, inclusion of emerging technologies and industry trends, interdisciplinary course integration.
- **Faculty Development:** Organizing professional development workshops, facilitating participation in national and international conferences, implementing mentorship programs.
- **Innovative Teaching Methods:** Promoting the use of ICT tools and e-learning platforms, encouraging active learning techniques such as flipped classrooms and project-based learning.
- **Assessment and Evaluation:** Continuous assessment and timely feedback, use of diverse evaluation methods, implementation of transparent grading systems.
- **Student Support Services:** Establishing academic advising and counseling services, offering remedial and bridge courses, providing career guidance and placement assistance.

## 3. Review of Previous Meeting Minutes:

- Establishment of new laboratories as per the R2021 syllabus was discussed and approved.
- Discussion on the outcomes of the academic audit previous reports and student result analysis.
- Faculty member's publications and higher studies were reviewed and encouraged.
- Adoption of Bloom's Taxonomy for setting examination questions to enhance students' analytical and technical skills.
- Analysis of department-wise pass percentages and strategies to improve student performance through extra coaching classes and study materials.
- Review of student participation in co-curricular and extra-curricular activities with a focus on increasing involvement.

## 4. Research and Innovation:

- Promoting faculty and student research, providing resources for research projects, organizing research seminars and conferences.
- Encouraging publication in reputed journals and participation in national and international conferences to enhance research output and quality.

  
PRINCIPAL  
Christian College of Engg. & Tech.,  
Oddanchatram - 624 619  
Dindigul District

**ODDANCHATRAM – 624 619, DINDIGUL DISTRICT, TAMILNADU.**

**Website: [www.christianengineering.in](http://www.christianengineering.in) | E-mail: [principaloffice@christianengineering.in](mailto:principaloffice@christianengineering.in)**

**Mobile: +91 - 9524124125**



# CHRISTIAN COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai.)

## 5. Infrastructure Improvement:

- Upgrading laboratory and classroom facilities, expanding access to digital libraries and online resources, ensuring a conducive learning environment.
- Ensuring that all classrooms are equipped with modern ICT tools to facilitate blended learning approaches.

## 6. Community Engagement:

- Organizing community service and outreach programs, building partnerships with local organizations and industries, promoting social responsibility among students and staff.
- Encouraging student participation in social initiatives and community development projects to foster a sense of responsibility and civic engagement.

The Chairman proposed a vote of thanks, and the meeting came to an end.



Principal

PRINCIPAL

Christian College of Engg. & Tech.,  
Oddanchatram - 624 619  
Dindigul District

**ODDANCHATRAM – 624 619, DINDIGUL DISTRICT, TAMILNADU.**

**Website: [www.christianengineering.in](http://www.christianengineering.in) | E-mail: [principaloffice@christianengineering.in](mailto:principaloffice@christianengineering.in)**

**Mobile: +91 - 9524124125**



# CHRISTIAN COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai.)

**Date:** 22.01.2024

**Time:** 10:30 AM

**Venue:** IQAC Cell

## Minutes of the Meeting

The meeting commenced with the opening remarks by the Principal about the importance of the Internal Quality Assurance Cell and its functions. The IQAC Coordinator welcomed all the members to the internal quality assurance cell meeting.

### Members present in the meeting:

S. No	Member	Designation
1	Dr K Parimala Geetha	Principal / Chairperson
2	Dr. P. Booma Devi	Associate Professor/EEE & Coordinator
3	Mrs. P. Briskilla	Assistant Professor/ CSE
4	Mr. S. Joseph	Assistant Professor/IT
5	Dr. T. Gopalakrishnan	Associate Professor/EEE
6	Mrs. K. Kavitha Devi	Assistant Professor/ECE
7	Dr. S. Karthikeyan	Associate Professor/Mech.
8	Dr. P.G. Rajan	Associate Professor/ S&H
9	Mrs. R. Abiraami	Assistant Professor/Civil CCET


### Agenda Items Discussed:

#### 1. Engagement of IQAC in Teaching-Learning Process:

- **Research and Innovation:** Promoting faculty and student research, providing funding and resources for research projects, organizing research seminars and conferences.
- **Infrastructure and Resources:** Upgradation of labs and classrooms, ensuring access to digital libraries and online resources, providing state-of-the-art facilities.

#### 2. Action to be taken for Quality Enhancement:

- **Research and Development:** Encouraging faculty and student research initiatives, providing resources for research projects, organizing research seminars and workshops.
- **Infrastructure Improvement:** Upgrading laboratory and classroom facilities, expanding access to digital libraries and online resources, ensuring a conducive learning environment.

  
PRINCIPAL  
Christian College of Engg. & Tech..  
Oddanchatram - 624 619  
Dindigul District

**ODDANCHATRAM – 624 619, DINDIGUL DISTRICT, TAMILNADU.**

**Website: [www.christianengineering.in](http://www.christianengineering.in) | E-mail: [principaloffice@christianengineering.in](mailto:principaloffice@christianengineering.in)**

**Mobile: +91 - 9524124125**



# CHRISTIAN COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai.)

- **Community Engagement:** Organizing community service and outreach programs, building partnerships with local organizations and industries, promoting social responsibility among students and staff.

### 3. Review of Previous Meeting Minutes:


- Progress on the curriculum review and updates, including the inclusion of industry-relevant topics and interdisciplinary courses.
- Evaluation of faculty development initiatives such as workshops, training sessions, and participation in FDPs and conferences.
- Review of innovative teaching methods adopted, including the use of ICT tools and e-learning platforms.
- Assessment and feedback processes and their effectiveness in improving student performance.
- Student support services, including academic advising, counseling, and career guidance, and their impact on student success.
- Enhancement of research and innovation activities among faculty and students.
- Infrastructure upgrades, including labs and classrooms, and their impact on the learning environment.
- Community engagement initiatives and their outcomes in promoting social responsibility.

### 4. Assessment and Evaluation:

- Implementation of formative and summative assessments to ensure continuous monitoring of student progress.
- Transparent and fair evaluation processes to maintain the credibility of assessments.
- Introduction of diverse evaluation methods to cater to different learning styles and needs.

### 5. Infrastructure and Resources:

- Upgradation of labs and classrooms to ensure state-of-the-art facilities are available for students and faculty.
- Ensuring access to the latest digital libraries and online resources to enhance the overall educational experience.

  
**PRINCIPAL**  
Christian College of Engg. & Tech..  
Oddanchatram - 624 619  
Dindigul District

**ODDANCHATRAM – 624 619, DINDIGUL DISTRICT, TAMILNADU.**

**Website: [www.christianengineering.in](http://www.christianengineering.in) | E-mail: [principaloffice@christianengineering.in](mailto:principaloffice@christianengineering.in)**

**Mobile: +91 - 9524124125**



# CHRISTIAN COLLEGE OF ENGINEERING AND TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai.)

## 6. Community Engagement:

- Organization of community service and outreach programs to foster social responsibility among students and staff.
- Building partnerships with local organizations and industries to strengthen community ties and support networks.

The Chairman proposed a vote of thanks, and the meeting came to an end.

Principal

**PRINCIPAL**  
Christian College of Engg. & Tech.,  
Oddanchatram - 624 619  
Dindigul District



**ODDANCHATRAM – 624 619, DINDIGUL DISTRICT, TAMILNADU.**

**Website: [www.christianengineering.in](http://www.christianengineering.in) | E-mail: [principaloffice@christianengineering.in](mailto:principaloffice@christianengineering.in)**

**Mobile: +91 - 9524124125**